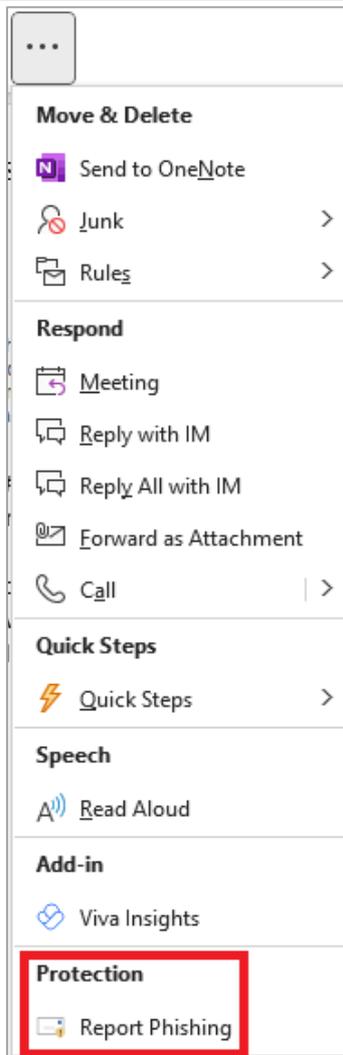
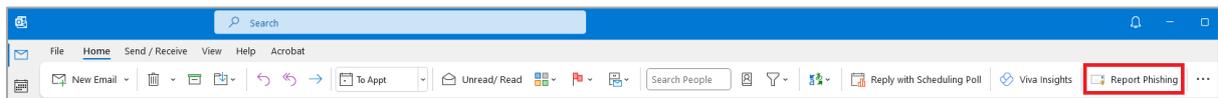
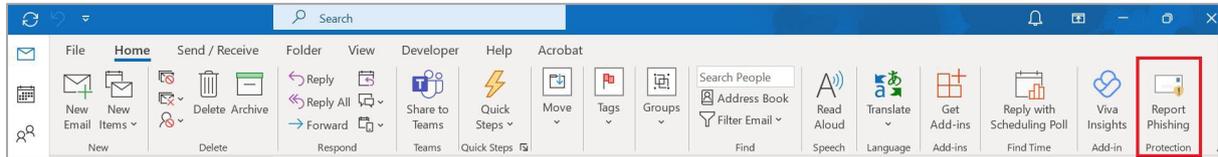


# How to Report Phishing

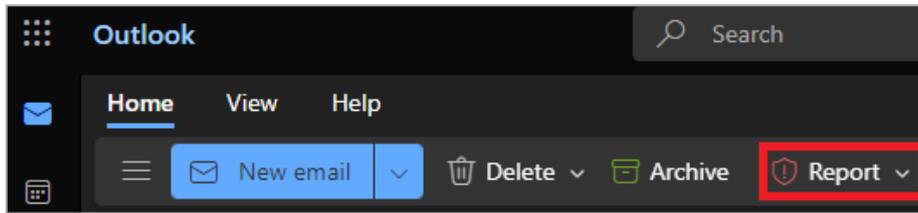
## Outlook Desktop

From the Home tab whilst on mail, the Report Phishing icon can be found on the far right. It may change appearance depending on your setup. There may be a Report Phishing button or you may need to select the ellipsis. Use the following screenshots as examples:

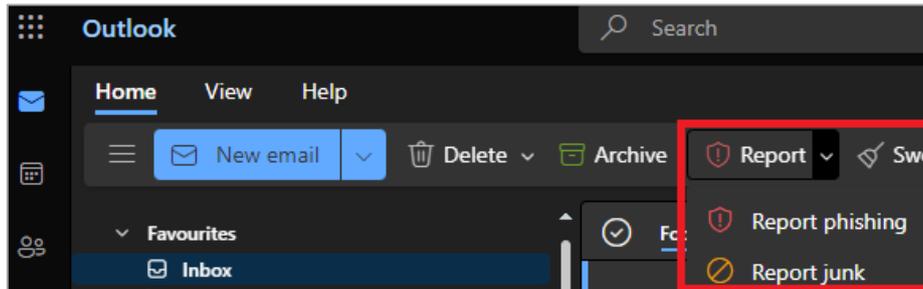


## Outlook Web App (OWA)

When using OWA, select the Report button as follows:

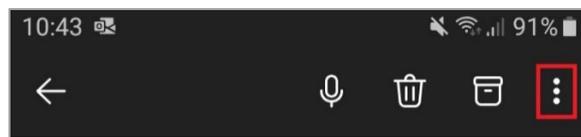


Options will then drop down where you can select either Junk or Phishing:

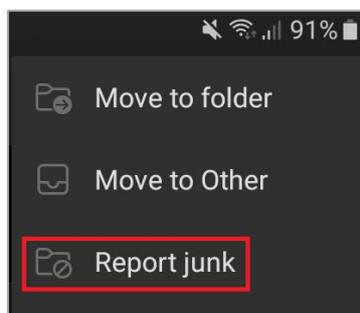


## Android

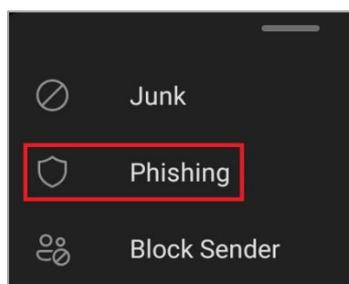
On an android device, select the three dots on the right:



Select the Report Junk button:

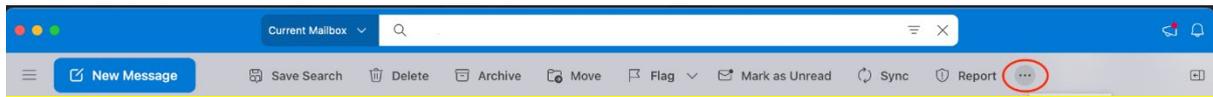


A drop-down menu will display further options where you can mark the email as either Junk or Phishing.

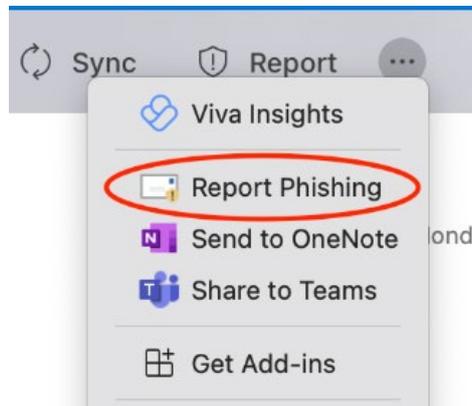


## Mac OS

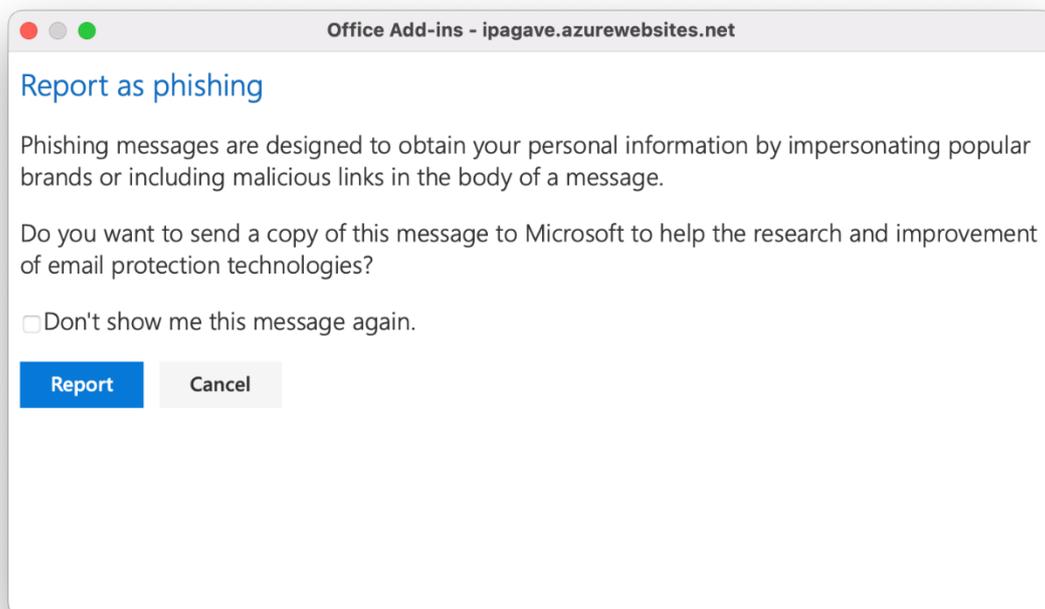
From the mail menu you will see an ellipsis next to the Report button:



On selecting the ellipsis, a dropdown menu will appear. Select Report Phishing:

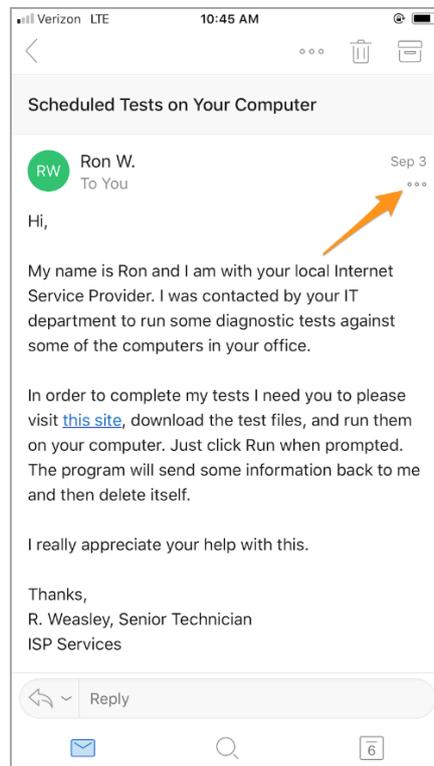


A dialog box will appear, click Report:

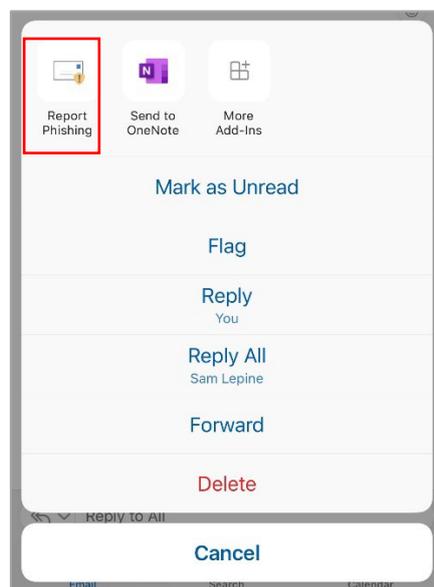


iOS

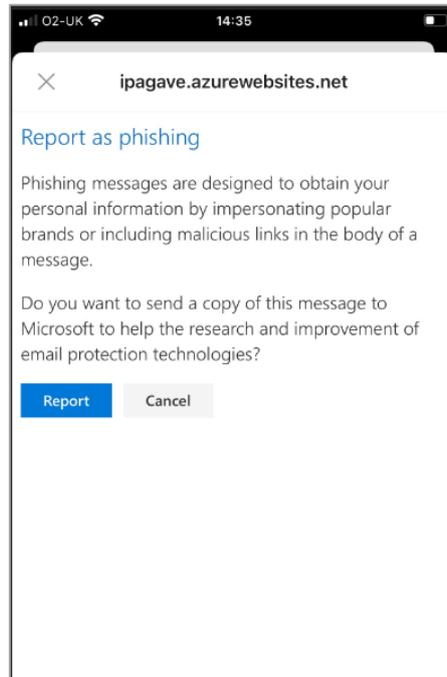
If you want to report an email from the Outlook App on an Apple device, first click ellipsis at the top right of the screen, as shown below:



Then from the menu, select Report Phishing:



Once you've selected Report Phishing, confirm that you want to report the email. Tap the Report button to confirm the submission:



Once reported, you may need to click the OK button to dismiss a confirmation message:

