

Using the TurnItIn Product

1) Select the TurnItIn product on the Digital Store Front (DSF)



2) Go to Add Files and select Other

					Q Review My Job	@ Help	X Close
Files Add Files	Add Files			×			
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* Job Name 🛛 🕚	Uploa	d Files Saved	Files OTHER				
	Supported File	e Formats	Clo	ise			
Print Options							
Paste URL for File Location into the							
Special Instructions Box							
0 0		HI H	17.3 01 00				
	Unit Price £0.05 Total Price £0.05						



3) For file type select other, for file name use course code leave the number of pages as 1, we will amend to the correct page count after printing

			Q Review	🕜 Help	X Close
Files Add Files		OTHER	×		
		Bring your file(s) to the Store on CD/DVD, Hard Copy, Jump Drive etc.	â.		
* Job Name		Type			
		Other (not listed)			
		* File Name			
		Course code			
		* No of Page(s)			
Select Print Options		1			
		If collection is required, please enter address below. List of collection points can be found on the Print Centre Intranet Pages			
Paste URL for File Location into the					
Special Instructions Box					
Special Instructions	m =	Cancel Finish			
		Total Price £0.05			

4) Name the job and paste the link to the zipped files into the special instructions box.

Turnitin		Q Review My Job	Help X Close
Files Add Files			
Job Name 0			
are for 1 3			
Print Options			
Select Print Options			
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V Duplex			
Paste URL for File Location into the			
Special Instructions Box		Page 1	
	H H 1/3 H H	Q	e 🖸 49%
Unit Price £0	Total Price £0.05	Save	Add to Cart

- 5) Add to cart and continue to payment and order confirmation.
- 6) We will do the rest.

We will download and print the files in black and white doublesided and staple in the top left corner. We will also add the total number of pages once the work is printed.